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பல்கலைக்கழக மானியங்கள் ஆணைக்குழு
UNIVERSITY GRANTS COMMISSION

Senior Professor Sampath Amaratunge
Chairman

20, වෝඩ් පෙදෙස, කොළඹ 07, ශ්‍රී ලංකා
20, வாட் இடம், கொழும்பு 07, இலங்கை
20, Ward Place, Colombo 07, Sri Lanka

මගේ අංකය } UGC/CH/7/1, UGC/8/1,
My Ref } UGC/CH/9/1, UGC/CH/10/1 }
ඔබේ අංකය }
Your Ref }

දිනය } 21st May 2020
Date }

Vice-Chancellors of the Universities
Rectors of the Campuses
Directors of the Institutes

Issuing Visas for Foreign Students and Lecturers Who Come to Sri Lanka for Higher Studies

This has reference to the letter no. UGC/S/PA/111 dated 01.08.2019 issued from University Grants Commission on the aforementioned caption.

Accordingly, all the recommended visa applications together with the supporting documents as per the checklist (Annexed) are submitted to UGC to forward to the Ministry of Higher Education, Technology, and Innovations.

However, due to the prevailing situation in the country as a result of Covid-19 outbreak, the **Higher Educational Institutes/Institutions** are requested to send the covering letter, recommended visa applications and the necessary supporting documents in scanned copies via email to chairman@ugc.ac.lk with a copy to secoffice@ugc.ac.lk hereafter to proceed, until further notice.

When applying for a visa for foreign academic staff, please ensure that the relevant provisions of the Establishment Code of the University Grants Commission and the Higher Educational Institutions which are applicable in this regard are followed accurately.

Please note that a designated officer-in-charge should fill in the required details of the above-related application to ensure a high level of accuracy.

Please strictly adhere to the same and inform relevant officials in this regard and take necessary actions.

Please also note that all the requirements mentioned in the previous correspondence in this regard remain the same and the Higher Educational Institutes/Institutions are requested to submit duly filled application forms and other documents as per the checklist when emailing to UGC, to avert any delays in processing the visa applications.

Thank you.

Yours sincerely,

Senior Professor Sampath Amaratunge
Chairman

Copy: Secretary-Ministry of Higher Education, Technology and Innovations
Vice-Chairperson-UGC
Secretary-UGC
Registrars of Universities
DR/SAR/AR of Campuses and Institutes

For necessary action please