MC-SDC Annex 1-2.2024 -4.2.

Research Skills Development of Non-Academic Staff, University of Ruhuna

Concept Paper
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Program Aim	We have identified that research skills are a set of skills that are necessary for the university's non-academic staff. Thus, this course is designed to develop the research skills of the non-academic staff of the university who need to conduct a research study scientifically specifically in the field of Management and Administration. This program aims to explain and discuss the key concepts of the research process by providing a step-by-step guide for conducting research. This course will primarily benefit all the non-academic staff interested in improving their research skills.
Program Learning Outcomes	Upon completion of the program, the participants will be able to, 1. Identify the elements of a Research 2. Discuss Research concepts 3. Apply basic research knowledge and skills
Brief Content	1. Basics of Research (4 hrs.) 2. Defining a Research Problem (4 hrs.) 3. Research Design (6 hrs.) 4. Sampling (4 hrs.) 5. Data Collection methods (4 hrs.) 6. Research Proposal Writing (6 hrs.) 7. Data Analysis (6 hrs.) 8. Research Report Writing (6 hrs.)
Duration	40 hrs.
Certification	A certification of completion will be awarded to the participants upon successful completion of the program.