



# Certificate in Administrative Skills Development



**Target Group :**  
**ACADEMIC & ADMINISTRATIVE STAFF**  
**UNIVERSITY OF RUHUNA**

**Medium  
English**

**Course  
Duration  
6 Months**

**COMMENCEMENT  
JANUARY 2025**

**APPLICATION  
DEADLINE  
23<sup>RD</sup> DECEMBER 2024**



**For more details**  
Staff Development Centre  
University of Ruhuna  
Call - 041-2222681 -ext -12141  
Email - [sd@admin.ruh.ac.lk](mailto:sd@admin.ruh.ac.lk)