



REGISTERED POST

**UNIVERSITY OF RUHUNA
MATARA**

My No: RUH/SUP/C/2026/S6.043

Date: 2026.05.19

The Manager,
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.....

QUOTATION FOR SUPPLY & DELIVERY OF UPS 650VA

01. Please quote your current lowest price for the articles/services enumerated overleaf in duplicate.
02. The quotation should be valid for six months from the date of closing of bid.
03. Samples should be submitted whenever required along with quotation.
04. Sample submitted should be removed from this office within 07 days after informing.
05. Quotation should be prepared according to the given instructions.
06. This form should be duly returned even if you are unable to quote.
07. If you are registered for the VAT, the VAT registration number should be indicated on the Quotation. If you are not registered for VAT, the prices should be indicated without VAT and if So kindly requested to attach a copy of the certificate issued by the commissioner of Inland Revenue certifying that you have not been registered for VAT. If not your quotation will be Rejected.
08. Should be marked **“Quotations for Supply & Delivery of 650VA UPS”** the top Left hand corner of the envelope and should be under sealed registered cover to Chairman, Department Procurement Committee, General Administration Branch, University of Ruhuna, Wellamadama, Matara **On or before 02.00 p. m 04.06.2026**
09. Advance payments shall not be made when placing order. Payment will be made after the goods are received to our stores and inspections.
10. All columns in this form shall be filled in ink. Any alterations shall be initialed by the bidder.

 19/05/2026

Senior Assistant Bursar (Supplies)

No.	Description of materials /Goods	Specification	Quantity	Bidder's offer Yes/No	Price per Unit			TOTAL	Trade Mark	Warranty	Sample requirements Yes/No	Date by which delivery can be completed
					Without VAT		VAT					
					Delivery at the Company	Delivery at the University						
01	UPS 650VA	Specification is Attached (Annex 01)	06									
NB Alternative offers shall not be considered. The Vendors are advised not to quote different options for the same item but furnish the options available most competitive among to the bidder.												

VAT Percentage %
VAT No:-

Contact Tele / Fax No
E-Mail / Address, if any

.....
Name of Firm

.....
(Rubber Stamp)

.....
Signature

.....
Date

Annexure 2**Specification for International Branded Uninterrupted Power Supply - 650VA**

SPECIFICATIONS	REQUIREMENTS (MINIMUM)	Bidders Compliance	
		Yes/No	If "No" Indicate your offer
Make	Please specify		
Model	Please specify		
Country of Origin	Please specify		
Country of Manufacture	Please specify		
Authorization	Manufacturer's authorization letter should be provided		
	Supplier should have an authorized service & support center		
Capacity	650 VA or higher		
Type	Line Interactive		
Input Voltage	220VAC +/- 20%		
Output Voltage	220V +/- 10%		
Frequency	40-70 Hz		
Waveform Type	Sine Wave		
Input Protection	Please specify		
Energy Saving (Sleep Mode)	Please specify		
Overload Protection	Please specify		
Transfer time	4 ms typical: 6 ms max		
Battery Specification	Please specify		
Battery backup time fully charged	>=3 minutes backup time at fully loaded >=6 minutes backup time at Half loaded		
Battery Recharge Time	<= 6 hours		
Communication Ports selection	Please specify		
Software	Please Specify		
Surge Energy Rating	<=300 Joules Please Specify		
EMC Certificate	Certificate should be available		
Number of Outlets	2 or higher Please specify		
LED Status Indicator	Please specify		

Warranty Period	All-inclusive minimum 2 years onsite comprehensive Warranty is required Please specify		
Number of Free Services	Please specify number of Free Services carried out per year during the period of warranty		
Warranty agreement	A suitable replacement should be provided if repairing time for any brake down period exceeds 72 hours during warranty. If above condition is not satisfied, a penalty of Rs. 500.00 per day per UPS will be applied and deduct from your retention for the brake down period. Please specify any deviation if applicable		
Condition of service agreement and free after warranty	Pease specify		
Availability of spare parts for minimum five years	Pease specify		
Operational environmental condition	Should function without any defect under the climate condition. Prevailing in Sri Lankan environments during the warranty period		

Note: Please complete the “Bidders Compliance” column, without which references to catalogues and data sheets will not be considered in the bid evaluation