



කාර්යාලය } 041- 2222681
 Office } 2222682
 පුලුස්සාමාරි } 041- 2222209
 Bursar }
 නියෝජ්‍ය මූල්‍යාධිකාරී } 041- 2227027
 Deputy Bursar (Supplies) }
 Fax } 041- 2227027



E-mail: - sabs@admin.ruh.ac.lk

මගේ අංකය }
 My No } RUH/SUP/2024/S6.Q.047
 මාතර

රුහුණ විශ්වවිද්‍යාලය

UNIVERSITY OF RUHUNA
MATARA, SRILANKA

Your No }

2024.07.29

Urgent

The Manager,

Dear Sir,

QUOTATION FOR SUPPLY OF HP LASERJET PRO M404 LASER PRINTER CARTRIDGE

Please be kind enough to send a quotation for the following items.

Description of Materials	Response	QTY	Price Per Unite (Rs.)	VAT (Rs.)	Total Price With VAT
01. HP LaserJet Pro M 404 Laser Printer Cartridge		02			
• Brand & Model					
• Country of Origin					
• Country of Manufacture					
• Year of Manufacture					
• Packing Details					
• Delivery Terms					
• Warranty					
• Anti - Counterfeiting	Online / Offline If offline, Please mention the method				
• Copies/ Printouts per Toner Cartridge					
Please Provide Manufacturer Authorization Letter With Your Prices.					

Closing date: 2024.08.15

Address: Deputy Bursar (Supplies)
University of Ruhuna,
Matara.

Fax No: 041 – 2227027

Your faithfully,



Deputy Bursar (Supplies)

.....
Date

.....
Rubber Stamp

.....
Signature of Manager