



REGISTERED POST

**UNIVERSITY OF RUHUNA
MATARA**

My No: RUH/SUP/2024/S6.Q.027

Date: 2024.08.01

The Manager,
.....
.....
.....

QUOTATION FOR PRINTING OF CERTIFICATES

01. Please quote your current lowest price for the articles/services enumerated overleaf in duplicate.
02. The quotation should be valid for six months from the date of closing of bid.
03. Samples should be submitted whenever required along with quotation.
04. Sample submitted should be removed from this office within 07 days after informing.
05. Quotation should be prepared according to the given instructions.
06. This form should be duly returned even if you are unable to quote.
07. If you are registered for the VAT, the VAT registration number should be indicated on the Quotation. If you are not registered for VAT, the prices should be indicated without VAT and if So kindly requested to attach a copy of the certificate issued by the commissioner of Inland Revenue certifying that you have not been registered for VAT. If not your quotation will be Rejected.
08. Should be marked **“Quotations for Printing of Certificates”** the top Left hand corner of the envelope and should be under sealed registered cover to Deputy Bursar, (Supplies), University of Ruhuna, Wellamadama, Matara **On or before 02.00 p. m 15.08.2024**
09. Advance payments shall not be made when placing order. Payment will be made after the goods are received to our stores and inspections.
10. All columns in this form shall be filled in ink. Any alterations shall be initialed by the bidder.

.....

Deputy Bursar (Supplies)

No.	Description of materials /Goods	Specification	Quantity	Bidder's offer Yes/No	Price per Unit			Trade Mark	Warranty	Sample requirements Yes/No	Date by which delivery can be completed
					Without VAT Delivery at the Company	VAT Delivery at the University	TOTAL				
01	Printing of Certificates (Hard Board 230 GSM four colours print 10 different text)	Specification is Attached (Annex 01)	1,650								
	Inter Faculty Sports Meet - 2024	Specification is Attached (Annex 02)	1,090								
	Inter Faculty Athletic Meet - 2024	Specification is Attached (Annex 03)	160								
	Inter Faculty Karate Meet - 2024	Specification is Attached (Annex 04)	115								
	Inter Faculty Swimming Meet - 2024	Specification is Attached (Annex 05)	110								
	Inter Faculty Taekwondo Meet - 2024	Specification is Attached (Annex 06)	110								
	Inter Faculty Weightlifting Meet - 2024	Specification is Attached (Annex 07)	65								
Please Provide Your Sample With the Quotation											
Note-Public Enterprise will be given a 15% special preference over rest of the bidders											
NB	Alternative offers shall not be considered. The Vendors are advised not to quote different options for the same item but furnish the options available most competitive among to the bidder.										

VAT Percentage %

VAT No:-

Contact Tele / Fax No :-.....
E-Mail / Address ,if any :-.....

Name of Firm

(Rubber Stamp)

Signature

Date

Inter Faculty Sports Meet Certificates - 2024.

	Description	Qty.
Annex ①	Inter Faculty Sports Meet - 2024	1,090
Annex ③	Inter Faculty Athletic Meet - 2024	160
Annex ④	Inter Faculty Karate Meet - 2024	115
Annex ⑤	Inter Faculty Swimming Meet - 2024	110
Annex ⑥	Inter Faculty Taekwondo Meet - 2024	110
Annex ⑦	Inter Faculty Weightlifting Meet - 2024	65
	Total	1,650

* Annex ②-⑦ (1,650 certificates) should be print on four colors.



UNIVERSITY OF RUHUNA

Inter Faculty Sports Meet - 2024

This is to certify that

Mr. / Ms. _____

of the

Faculty of _____

was placed _____ in _____ Championship

at the

Inter Faculty Sports Meet

held on _____

at the

University Gymnasium/ Ground



Vice Chancellor

Director
Physical Education



UNIVERSITY OF RUHUNA

Inter Faculty Athletics Meet - 2024

This is to certify that

Mr. / Ms.

of the

Faculty of

was placed *in* *Event*

at the

Inter Faculty Athletics Meet

held on

at the

University Ground

Achievement:



Vice Chancellor

Director
Physical Education Unit



UNIVERSITY OF RUHUNA

Inter Faculty Karate Meet - 2024

This is to certify that

Mr. / Ms.

of the

Faculty of

was placed *in* *Category*

at the

Inter Faculty Karate Meet

held on

at the

University Gymnasium

Vice Chancellor

**Director
Physical Education Unit**





UNIVERSITY OF RUHUNA
Inter Faculty Swimming Meet - 2024

This is to certify that

Mr. / Ms.

of the

Faculty of

was placed *in* *Event*

at the

Inter Faculty Swimming Meet

held on

at the

.....

Achievement:



Vice Chancellor

Director
Physical Education Unit



UNIVERSITY OF RUHUNA

Inter Faculty Taekwondo Meet - 2024

This is to certify that

Mr. / Ms. _____

of the

Faculty of _____

was placed _____ *in* _____ *Category*

at the

Inter Faculty Taekwondo Meet

held on _____

at the

University Gymnasium



Vice Chancellor

Director
Physical Education Unit



UNIVERSITY OF RUHUNA

Inter Faculty Weightlifting Meet - 2024

This is to certify that

Mr. / Ms. _____

of the

Faculty of _____

was placed _____ *in* _____ *Category*

at the

Inter Faculty Weightlifting Meet

held on _____

at the

University Gymnasium

Achievement: Snatch _____

Clean & Jerk _____

Total _____



Vice Chancellor

**Director
Physical Education**