

දුරකථන : කාර්යාලය } 041- 2222681  
 Telephone: Office } 2222682

මූල්‍යාධිකාරී } 041- 2222209  
 Bursar }

නියෝජ්‍ය මූල්‍යාධිකාරී } 041- 2227027  
 Deputy Bursar (Supplies) }

Fax } 041- 2227027



E-mail: - sabs@admin.ruh.ac.lk

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 My No } RUH/SUP/2024/S6.Q.101  
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UNIVERSITY OF RUHUNA  
 .MATARA, SRILANKA

Your No }

2024.12.09

**Urgent**

The Manager,

Dear Sir,

**QUOTATION FOR SUPPLY OF CANON NPG 84 TONER**

Please be kind enough to send a quotation for the following items.

Description of Materials	Response	QTY	Price Per Unite (Rs.)	VAT (Rs.)	Total Price With VAT
<b>01.Canon NPG 84 Toners</b>		<b>01</b>			
• Brand & Model					
• Country of Origin					
• Country of Manufacture					
• Year of Manufacture					
• Packing Details					
• Delivery Terms					
• Warranty					
• Anti - Counterfeiting	Online / Offline If offline, Please mention the method				
• Copies/ Printouts per Toner Cartridge					
<b>Please Provide Manufacturer Authorization Letter With Your Prices.</b>					

Closing date: 2024.12.26

Address: Chairman, Department Procurement Committee,  
General Administration Branch, University of Ruhuna,  
Matara.

Fax No: 041 – 2227027

Your faithfully,



Deputy Bursar (Supplies)

.....  
Date

.....  
Rubber Stamp

.....  
Signature of Manager