

දුරකථන : කායරාලය } 041- 2222681
Telephone: Office } 2222682

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Bursar }

නියෝජ්‍ය මූල්‍යාධිකාරී } 041- 2227027
Deputy Bursar (Supplies) }

Fax } 041- 2227027



E-mail: - sabs@admin.ruh.ac.lk

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My No } RUH/SUP/2025/S6. Q.022
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UNIVERSITY OF RUHUNA
MATARA, SRILANKA

Your No }

2025.01.15

Urgent

The Manager,

Dear Sir,

QUOTATION FOR SUPPLY OF TOSHIBA 3008 PHOTOCOPY MACHINE TONER (2508 A)

Please be kind enough to send a quotation for the following items.

Description of Materials	Response	QTY	Price Per Unite (Rs.)	VAT (Rs.)	Total Price With VAT
01.Toshiba 3008 Photocopy Machine Toner (2508 A)		01			
• Brand & Model					
• Country of Origin					
• Country of Manufacture					
• Year of Manufacture					
• Packing Details					
• Delivery Terms					
• Warranty					
• Anti - Counterfeiting	Online / Offline If offline, Please mention the method				
• Copies/ Printouts per Toner Cartridge					
Please Provide Manufacturer Authorization Letter With Your Prices.					

Closing date: 2025.01.23

Address: The Chairman
Department Procurement Committee
General Administration Branch
University of Ruhuna,
Matara.

Fax No: 041 – 2227027

Your faithfully,



Deputy Bursar (Supplies)

.....
Date

.....
Rubber Stamp

.....
Signature of Manager