



රුහුණ විශ්වවිද්‍යාලය  
றுණ பல்கலைக்கழகம்  
UNIVERSITY OF RUHUNA

තාක්‍ෂණ පීඨය  
தொழிந்நுட்பப் பீடம்  
Faculty of Technology

මගේ අංකය  
எனது எண்  
My No

ඔබේ අංකය  
உங்களது எண்  
Your No

වෛලයේ මහල 81000 ශ්‍රී ලංකාව Wellamadama Matara 81000 ශ්‍රී ලංකාව WELLAMADAMA MATARA 81000 SRI LANKA

30.11.2022

Sales Manager,

**Supply and Delivery of Toners for Faculty of Technology, University of Ruhuna.**  
**RUH/TEC/2022/071**

I Kindly request you to submit your sealed quotation for Supply and Delivery of Toners for Faculty of Technology, University of Ruhuna, Kamburupitiya on or before at 2.00 p.m 13<sup>th</sup> December 2022 by registered post or Courier. Quotations received by email will not be accepted.

30.11.2022

Senior Assistant Bursar  
Faculty of Technology  
University of Ruhuna



**UNIVERSITY OF RUHUNA**  
**Faculty of Technology**  
**Kamburupitiya**

My No: RUH/TEC/2022/071

Date: 2022.11.30

.....  
.....  
.....  
.....  
.....

**QUOTATION FOR SUPPLY & DELIVERY OF TONERS**

01. Please quote your current lowest price for the articles/services enumerated overleaf in duplicate.
02. The quotation should be valid for /six months from the date of closing of bid.
03. Samples should be submitted whenever required along with quotation.
04. Sample submitted should be removed from this office within 07 days after informing.
05. Quotation should be prepared according to the given instructions.
06. This form should be duly returned even if you are unable to quote.
07. If you are registered for the VAT, the VAT registration number should be indicated on the Quotation. If you are not registered for VAT, the prices should be indicated without VAT and if So kindly requested to attach a copy of the certificate issued by the commissioner of Inland Revenue certifying that you have not been registered for VAT. If not your quotation will be Rejected.
08. Should be **marked "Quotations for Supply & Delivery of Toners"** and My No: **RUH/TEC/2022/071** on the top left hand corner of the envelope and should be under sealed registered cover to Assistant Bursar, (Faculty of Technology), University of Ruhuna, Karagoda-Uyangoda, Kamburupitiya **On or before 2.00 p.m. 13.12.2022**
09. Advance payments shall not be made when placing order. Payment will be made after the Goods are received to our stores and inspections.
10. All columns in this form shall be filled in ink. Any alterations shall be initialed by the bidder.

.....  
Senior Assistant Bursar / Faculty of Technology

**QUOTATION FOR SUPPLY & DELIVERY OF TONERS**

Description of materials /Goods	Specification	Qty	Unit Price Delivery at the University	VAT	TOTAL	Trade Mark Model	Date by which delivery can be completed
Toshiba (T-2309P)		02					
Toner – Cartridge Black (Samsung M2070 Series – Samsung Xpress M2070F 2in1 Printer)		02					

Alternative offers shall not be considered. The Vendors are advised not to quote different options for the same item but Furnish the options available most competitive among to the bidder.

**VAT Percentage %**

**VAT No:-**

..... Name of Firm (Rubber Stamp) ..... Signature ..... Date

**E- Mail Address, if any: - .....**  
**Contact Tele/ Fax No - .....**

දුරකථන : කායරාලය  
Telephone: Office } 041-2292200

මූලාසනාකාරී  
Bursar } 041- 222209

ප්‍රධාන සහකාර මූලාසනාකාරී  
Senior Assistant Bursar } 041-2294749

Fax

E-mail: - ab@tech.ruh.ac.lk

මගේ අංකය  
My No } RUH/TEC/2022/071  
මාතර

Your No }  
.....  
.....  
.....  
.....



තාක්ෂණ පීඨය, රුහුණ විශ්වවිද්‍යාලය

FACULTY OF TECHNOLOGY, UNIVERSITY OF RUHUNA  
GAM UDAWA, KAMBURUPITIYA

2022.11.30

Dear Sir,

**QUOTATION FOR THE SUPPLY OF TONER**

Please be kind enough to send a quotation for the following items.

Description of Materials	Response	QTY	Price Per Unite (Rs.)	VAT (Rs.)	Total Price With VAT
<b>1. Toshiba T-2309P Toner (Original)</b>		<b>02</b>			
• Brand & Model					
• Country of Origin					
• Country of Manufacture					
• Year of Manufacture					
• Packing Details					
• Delivery Terms					
• Warranty					
• Anti - Counterfeiting	Online / Offline If offline, please mention the method				
<b>Please Provide Manufacturer Authorization Letter with Your Prices.</b>					

Closing date: 2022.12.13

Address: Senior Assistant Bursar  
Faculty of Technology  
University of Ruhuna  
Gam udawa, Kamburuptiya.

Fax No: -

Your faithfully,

Senior Assistant Bursar

.....  
Date

.....  
Rubber Stamp

.....  
Signature of Manager

දුරකථන : කායරාලය } 041-2292200  
Telephone: Office

මුද්‍රණාධිකාරී } 041- 2222209  
Bursar

ප්‍රධාන මුද්‍රණාධිකාරී } 041-2294749  
Senior Assistant Bursar

Fax

E-mail: - ab@tech.ruh.ac.lk

මගේ අංකය }  
My No } RUH/TEC/2022/071  
මාගේ

Your No }



තාක්ෂණ පීඨය, රුහුණ විශ්වවිද්‍යාලය

FACULTY OF TECHNOLOGY, UNIVERSITY OF RUHUNA  
GAM UDAWA, KAMBURUPITIYA

2022.11.30

Dear Sir,

**QUOTATION FOR THE SUPPLY OF TONER**

Please be kind enough to send a quotation for the following items.

Description of Materials	Response	QTY	Price Per Unite (Rs.)	VAT (Rs.)	Total Price With VAT
<b>1. Toner - Cartridge Black Samsung M2070 Series – Samsung Xpress M2070F 2in1 Printer (Original)</b>		<b>02</b>			
• Brand & Model					
• Country of Origin					
• Country of Manufacture					
• Year of Manufacture					
• Packing Details					
• Delivery Terms					
• Warranty					
• Anti - Counterfeiting	Online / Offline If offline, please mention the method				
<b>Please Provide Manufacturer Authorization Letter with Your Prices.</b>					

Closing date: 2022.12.13

Address: Senior Assistant Bursar  
Faculty of Technology  
University of Ruhuna  
Gam udawa, Kamburuptiya.

Fax No: -

Your faithfully,

Senior Assistant Bursar

.....  
Date

.....  
Rubber Stamp

.....  
Signature of Manager