



රුහුණ විශ්වවිද්‍යාලය
றுණ පல்கலைக்கழகம்
UNIVERSITY OF RUHUNA

තාක්ෂණ පීඨය
தொழிந்நுட்பப் பீடம்
Faculty of Technology

මගේ අංකය
எனது எண்
My No } }

ඔබේ අංකය
உங்களது எண்
Your No. } }

පැමිණිලි මගේ 81000 දී දැකිය යුතුය. மெல்பேரூ, ம மத்த, துறை 81000 இலிருந்து. WELLAMADAMA MATARA 81000 SRI LANKA

30.11.2022

Sales Manager,

**Supply and Delivery of DVD Pack for Faculty of Technology, University of Ruhuna.
RUH/TEC/2022/070**

I Kindly request you to submit your sealed quotation for Supply and Delivery of DVD Pack for Faculty of Technology, University of Ruhuna, Kamburupitiya on or before at 2.00 p.m 13th December 2022 by **registered post or Courier. Quotations received by email will not be accepted.**

..... 30.11.2022
Senior Assistant Bursar
Faculty of Technology
University of Ruhuna



UNIVERSITY OF RUHUNA
Faculty of Technology
Kamburupitiya

My No: RUH/TEC/2022/070

Date: 2022.11.30

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QUOTATION FOR SUPPLY & DELIVERY OF DVD PACK

01. Please quote your current lowest price for the articles/services enumerated overleaf in duplicate.
02. The quotation should be valid for /six months from the date of closing of bid.
03. Samples should be submitted whenever required along with quotation.
04. Sample submitted should be removed from this office within 07 days after informing.
05. Quotation should be prepared according to the given instructions.
06. This form should be duly returned even if you are unable to quote.
07. If you are registered for the VAT, the VAT registration number should be indicated on the Quotation. If you are not registered for VAT, the prices should be indicated without VAT and if So kindly requested to attach a copy of the certificate issued by the commissioner of Inland Revenue certifying that you have not been registered for VAT. If not your quotation will be Rejected.
08. Should be marked **“Quotations for Supply & Delivery of DVD Pack”** and My No: **RUH/TEC/2022/070** on the top left hand corner of the envelope and should be under sealed registered cover to Assistant Bursar, (Faculty of Technology), University of Ruhuna, Karagoda-Uyangoda, Kamburupitiya **On or before 2.00 p.m. 13.12.2022**
09. Advance payments shall not be made when placing order. Payment will be made after the Goods are received to our stores and inspections.
10. All columns in this form shall be filled in ink. Any alterations shall be initialed by the bidder.

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Senior Assistant Bursar / Faculty of Technology

QUOTATION FOR SUPPLY & DELIVERY OF DVD PACK

Description of materials /Goods	Specification	Qty	Unit Price Delivery at the University	VAT	TOTAL	Trade Mark Model	Date by which delivery can be completed
DVD - R	4.7GB Standard	50 Pack					

Alternative offers shall not be considered. The Vendors are advised not to quote different options for the same item but furnish the options available most competitive among to the bidder.

VAT Percentage %

VAT No:-

.....
 Name of Firm (Rubber Stamp)
 Signature
 Date

E-Mail Address, if any: -

Contact Tele/ Fax No -