



University of Ruhuna

Wellamadama  
Matara.

07.07.2021

The Manager

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**Invitation for Bids (IFB)**

**Contract: Supply, Delivery, Installation, Commissioning and Testing of Digital TV & Other**

**IFB No - AHEAD/RA1/STEM3/RUH/FOT/GOODS/2021/NS103-II**

The Chairman, Department Procurement Committee on behalf of the University of Ruhuna now invites sealed bid from you for **Supply, Delivery, Installation, Commissioning and Testing of Digital TV & Other** indicated in the annexed bid document

01. Bidding will be conducted through National Shopping method of procurement.
02. You may obtain further information if any from the **Deputy Director- Procurement, Supplies Branch, University of Ruhuna, Wellamadama, Matara. (T/P 041- 2227027/ Fax No. 041 – 2227027/ E-mail:secretary.otsruh2019@gmail.com)**
03. Bids must be delivered by mail in sealed envelopes addressed to **Deputy Director (Procurement), AHEAD Program-OTS Office, University of Ruhuna, Wellamadama, Matara before 02.00 p.m. on July 22, 2021. Late bids will be rejected.**
04. This contract is subject to,
  - I. Providing of performance security of 10% of the total contract price in accordance with the format attached and issued with this in favor of the **Vice Chancellor, University of Ruhuna.**
  - II. Entering in to the formal agreement with the University of Ruhuna.

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Deputy Director- Procurement  
AHAED Operation,  
University of Ruhuna,  
Matara

**Mr. R. C. Ketippearachchi**  
**Deputy Director - Procurement**  
**Operations Technical Secretariat**  
AHEAD Project  
University of Ruhuna  
Wellamadama, Matara



**UNIVERSITY OF RUHUNA**

**PROCUREMENT OF GOODS UNDER  
NATIONAL SHOPPING PROCEDURES**

**INVITATION FOR QUOTATIONS  
FOR**

**Supply, Delivery, Installation Commissioning and Testing of  
Digital TV & Other**

**IFB No: AHEAD/RA1/STEM3/RUH/FOT/GOODS/2021/NS103-II**

*Mr. R. C. Kelippearachchi  
Deputy Director - Procurement  
Operations Technical Secretariat  
AHEAD Project  
University of Ruhuna  
Wellamadama, Matara*

## Section I. Instructions to Vendors (ITV)

<b>A: General</b>	
<b>1. Scope of Bid</b>	1.1 The Purchaser named in the Data Sheet invites you to submit a quotation for the supply of Goods as specified in Section III Schedule of Requirements.
<b>B: Contents of Documents</b>	
<b>2. Contents of Documents</b>	<p>2.1 The documents consist of the Sections indicated below.</p> <ul style="list-style-type: none"> <li>• Section I. Instructions to Vendors (ITV)</li> <li>• Section II. Data Sheet</li> <li>• Section III. Schedule of Requirements</li> <li>• Section IV. Technical Specifications &amp; Compliance with Specifications with price schedule</li> <li>• Section V. Quotation submission Form(s)</li> </ul>
<b>C: Preparation of Quotation</b>	
<b>3. Documents Comprising your Quotation</b>	<p>3.1 The Quotation shall comprise the following:</p> <ul style="list-style-type: none"> <li>(a) Quotation Submission Form and the Price Schedules;</li> <li>(b) Technical Specifications &amp; Compliance with Specifications</li> </ul>
<b>4. Quotation Submission Form and Price Schedules</b>	<p>4.1 The vendor shall submit the Quotation Submission Form using the form furnished in Section V. This form must be completed without any alterations to its format, and no substitutes shall be accepted. All blank spaces shall be filled in with the information requested.</p> <p>4.2 <b>Alternative offers shall not be considered. The vendors are advised not to quote different options for the same item but furnish the most competitive among the options available to the bidder.</b></p>
<b>5. Prices and Discounts</b>	<p>5.1 Unless specifically stated in Data Sheet, all items must be priced separately in the Price Schedules.</p> <p>5.2 The price to be quoted in the Quotation Submission Form shall be the total price of the Quotation, including any discounts offered.</p>

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	<p>5.3 The applicable VAT shall be indicated separately.</p> <p>5.4 Prices quoted by the vendor shall be fixed during the vendor's performance of the Contract and not subject to variation on any account. A Quotation submitted with adjustable price shall be treated as nonresponsive and may be rejected.</p>
<b>6. Currency</b>	6.1 The vendors shall quote only in Sri Lanka Rupees.
<b>7. Documents to Establish the Conformity of the Goods</b>	<p>7.1 The vendor shall furnish as part of its quotation the documentary evidence that the Goods conform to the technical specifications and standards specified in Section IV, "Technical Specifications &amp; Compliance with Specifications".</p> <p>7.2 The documentary evidence may be in the form of literature, drawings or data, and shall consist of a detailed item by item description of the essential technical and performance characteristics of the Goods, demonstrating substantial responsiveness of the Goods to the technical specifications, and if applicable, a statement of deviations and exceptions to the provisions of the Technical Specifications given.</p> <p>7.3 If stated in the Data Sheet the vendor shall submit a certificate from the manufacturer to demonstrate that it has been duly authorized by the manufacturer or producer of the Goods to supply these Goods in Sri Lanka.</p>
<b>8. Period of Validity of quotation</b>	8.1 Quotations shall remain valid for the period of <b>sixty (60) days</b> after the quotation submission deadline date.
<b>9. Format and Signing of Quotation</b>	9.1 The quotation shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the vendor.
<b>D: Submission and Opening of Quotation</b>	
<b>10. Submission of Quotation</b>	<p>10.1 Vendors may submit their quotations by Registered post in sealed envelopes addressed to the Purchaser and bear the specific identification of the quotation number.</p> <p>10.2 If the quotation is not sealed and marked as required, the Purchaser will assume no responsibility for the misplacement or premature opening of the quotation.</p>
<b>11. Deadline for Submission of Quotation</b>	11.1 Quotation must be received by the Purchaser at the address set out in Section II, "Data Sheet", and not later than the date and time as specified in the Data Sheet.

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<b>12. Late Quotations</b>	12.1 The Purchaser shall reject any quotation that arrives after the deadline for submission of quotations, in accordance with ITV Clause 11.1 above.
<b>13. Opening of Quotations</b>	13.1 The Purchaser shall conduct the opening of quotation in public at the address, date and time specified in the Data Sheet. 13.2 A representative of the bidders may be present and mark his attendance.
<b>E: Evaluation and Comparison of Quotations</b>	
<b>14. Clarifications</b>	14.1 To assist in the examination, evaluation and comparison of the quotations, the Purchaser may, at its discretion, ask any vendor for a clarification of his quotation. Any clarification submitted by a vendor in respect to his quotation which is not in response to a request by the Purchaser shall not be considered.  14.2 The Purchaser's request for clarification and the response shall be in writing.
<b>15. Responsiveness of Quotations</b>	15.1 The Purchaser will determine the responsiveness of the quotation to the documents based on the contents of the quotation received. 15.2 If a quotation is evaluated as not substantially responsive to the documents issued, it may be rejected by the Purchaser.
<b>16. Evaluation of quotations</b>	16.1 The Purchaser shall evaluate each quotation that has been determined, to be substantially responsive. 16.2 To evaluate a quotation, the Purchaser may consider the following: (a) the Price as quoted; (b) price adjustment for correction of arithmetical errors; (c) price adjustment due to discounts offered. 16.3 The Purchaser's evaluation of a quotation may require the consideration of other factors, in addition to the Price quoted if stated in Section II, Data Sheet. These factors may be related to the characteristics, performance, and terms and conditions of purchase of the Goods.

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<p>17. Purchaser's Right to Accept any Quotation, and to Reject any or all</p>	<p>17.1 The Purchaser reserves the right to accept or reject any quotation, and to annul the process and reject all quotations at any time prior to acceptance, without thereby incurring any liability to bidders.</p>
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<p align="center"><b>F: Award of Contract</b></p>	
<p>18. Acceptance of the Quotation</p>	<p>18.1 The Purchaser will accept the quotation of the vendor whose offer has been determined to be the lowest evaluated bid and is substantially responsive to the documents issued.</p>
<p>19. Notification of acceptance</p>	<p>19.1 Prior to the expiration of the period of validity of quotation, the Purchaser will notify the successful vendor, in writing that his quotation has been accepted.</p>
<p>20. Signing of Contract</p>	<p>20.1 Within (14) days after notification, the Purchaser shall complete the Agreement, and in form the successful Bidder have to sign it. 20.2 Within fourteen (14) days of receipt of such information, the successful Bidder shall sign the Agreement.</p>
<p>21. Performance Security.</p>	<p>21.1 Within fourteen (14) days of the receipt of notification of award from the Purchaser, the successful Bidder is required furnish the Performance Security in accordance with the CC, using for that purpose the Performance Security Form included in Section VII contract forms, The Employer shall promptly notify the name of the winning Bidder to each unsuccessful Bidder and discharge the Bid Security of the unsuccessful bidders. 21.2 Failure of the successful Bidder to submit the above mentioned Performance Security or sign the contract shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Security or execution of the Bid-Securing Declaration. In that event the Purchaser may award the Contract to the next lowest evaluated Bidder, whose offer is substantially responsive and is determined by the purchaser to be qualified to perform the contract satisfactorily.</p>

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## Section II: Data Sheet

ITV Clause Reference	
1.1	The Purchaser is: <b>Vice Chancellor</b> Address : University of Ruhuna, Wellamadama Matara.
5.1	If the bidder is allowed to quote for lesser number of items than the total number of items specified, indicate the details.
7.3	Manufacturer's Authorization is required.
11.1	Address for submission of quotations is <b>Director/ OTS, AHEAD Project, University of Ruhuna, Wellamadama, Matara.</b> Deadline for submission of quotations is at 200 P.M.on July 22, 2021
13	The Quotations shall be opened at the following address: <b>AHEAD PROJECT, OTS-Office, University of Ruhuna, Wellamadama, Matara.</b>
16	Other factors that will be considered for evaluation are (List and describe the methodology):
<b>Additional Clause</b>	
17. Payment	Payment shall be made within eight weeks after receiving the invoice and other required documents to the Office for each item supplied.
19. Liquidated Damages	The supplier should deliver the items within the delivery period stipulated in the schedule of requirements. The supplier should make payment to the purchaser for <b>each week of delay in delivery, at the rate of 0.5% of the contract sum per each week of delay, up to a maximum of 10% of the contract sum.</b>
21. Performance Security	The supplier should forward performance security of 10% of the total contract price. This should be issued in favor the Vice Chancellor, university of Ruhuna, valid for a period of one year from date of acceptance of the order.(Format is Attached )

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## Section III: Schedule of Requirements

Note:

1. Bidders a) May quote whole item.
2. Evaluation will be based on: a) separately.

Item No.	Brief Description of the Goods	Specification and Requirements	Quantity	Delivery Period in Days from issue of Purchase Order	Bidder's offered Delivery Date
01	Digital TV (43" or 49" 4K Smart TV)	Annexure I	01	2 weeks	
02	DVD/ Blu-ray Player	Annexure II	01	2 weeks	
03	Digital Audio Mixer	Annexure III	01	2 weeks	
04	Powered Speakers	Annexure IV	02	2 weeks	

**Place of Delivery:** Faculty of Technology, University of Ruhuna, Karagoda, Uyangoda, Kamburupitiya.

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Operations, Faculty of Technology,  
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## Section V

# Quotation Submission Form

[The Vendor shall fill in this Form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions will be accepted.]

Date:

To:.....

[insert complete name of Purchaser]

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the document issued;
- (b) We offer to supply in conformity with the documents issued and in accordance with the Delivery Schedules specified in the Schedule of Requirements, the following Goods [insert a brief description of the Goods];
- (c) The total price of our quotation including any discounts offered is: [insert the total quoted price in words and in figures];
- (d) Our quotation shall be valid for the period of time specified in ITV Sub-Clause 8.1, from the date fixed for the quotation submission deadline in accordance with ITV Sub-Clause 11.1, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (e) We understand that this quotation, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us.
- (f) We understand that you are not bound to accept the lowest evaluated quotation or any other quotation that you may receive.

Signed:.....  
[insert signature of Person whose name and capacity are shown]

Name: .....  
[insert complete name of person signing the Bid Submission Form]

Dated:

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## PRICE SCHEDULE –IV

Contract: Supply, Delivery, Installation, Commissioning and Testing of Digital TV & Other  
 IFB No - AHEAD/RA1/STEM3/RUH/FOT/GOODS/2021/NS103-II

Item No.	Description	Qty.	Unit Rate. (Without VAT) (Rs. & Cents)	VAT (Rs. & Cents)	Total Amount (With VAT) (Rs. & Cents)
01	Digital TV (43" or 49" 4K Smart TV)	01			
02	DVD/ Blu-ray Player	01			
03	Digital Audio Mixer	01			
04	Powered Speakers	02			

We agree to supply and delivery the above goods in accordance with the technical specifications for a total contract price of Rupees..... (amount in figures) ( ..... amount in words) within the period specified in the Invitation for Quotations.

We also confirm that the warrantee/guarantee specified shall apply to the offered goods.

.....  
 Signature of the Bidder  
 Name of the Bidder  
 Date

Specification for Digital Television (43" or 49" UHD 4K Smart TV) – 01 Nos

Specifications	Requirements	Bidder's Response	
		Yes/No	If "No" indicate your offer
Brand	Please specify		
Model	Please specify		
Country of Origin	Please specify		
ISO Certification For Manufacturing	Please specify		
Technology	Please specify		
Remote Control	Bluetooth or IR Supported Remote		
	Multi-touch touchpad		
	Battery included		
Display Panel	Aspect Ratio 16:9		
	Display type – 4K UHD		
	Viewable Image Size 42 inch		
	Supported Resolutions 3840X2160 - 4K (Specify)		
	Pixels Per Inch – Please specify		
	Viewing Angle – Please specify		
	Refresh Rate – Please specify		
	Backlight Type LED Edge-lit		
	Memory 1GB or more		
	OS – Please specify		
	Input terminals : HDMI x 3 or higher Display Port x 1 USB x 2 or higher PC VGA x 1 3.5 Mini jack x 2 Display Port Audio HDMI Audio AirPlay 2 Support Web Browser Support Ethernet Port IPv6 Support		
Output terminals : Please specify			

<b>Mount</b>	Wall and tabletop elevation – Please specify		
<b>Vendor Qualification</b>	The organization who bid for the tender should be an authorized service provider of quoted product line for at least TEN years and an authorized letters from principals to certify these should be attached.		
Supply, Installation, Commissioning and testing	Yes		
Make and Country of Origin	Equivalent to Italy, Germany, Japan and Europe.		
Warranty (if any condition please specify)	3 years comprehensive		
Service agreement after the warranty period	Specify the available service plans and the support provide		
Manuals, quality inspection reports, testing materials and maintenance accessories	Should be provided without additional cost		
After Sales Service	Required		
Onsite Training	Yes		

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## DVD-Blu-ray Player – 01 Nos

Specifications	Requirements	Conformity		If "No" Bidders Response.
		Yes	No	
<b>Brand</b>	Please Specify			
<b>Model</b>	Please specify			
<b>Country of Origin</b>	Please specify			
<b>ISO Certification For Manufacturing</b>	Please specify			
<b>Wide range of Audio/video Play back Capability</b>	Play almost any disk and file format. HDMI, USB, Ethernet			
<b>Video Format</b>	Native 4K UHD Blu-ray with HDR 60P or higher			
<b>Audio Format</b>	High resolution audio			
<b>Photo Format</b>	Please Specify			
<b>Dimensions</b>	Please specify			
<b>Weight</b>	Please specify			
<b>Supply, Installation, Commissioning and testing</b>	Yes			
<b>Make and Country of Origin</b>	Equivalent to Italy, Germany, Japan and Europe.			
<b>Warranty (if any condition please specify)</b>	3 years comprehensive			
<b>Service agreement after the warranty period</b>	Specify the available service plans and the support provide			
<b>Manuals, quality inspection reports, testing materials and maintenance accessories</b>	Should be provided without additional cost			
<b>After Sales Service</b>	Required			

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Digital Audio Mixer – 01 Nos

Specifications		Requirements	Conformity		If "No" Bidders Response.
			Yes	No	
Special Requirements		Should be branded: Yamaha or Kawai			
Model		Please specify			
Country of Origin		Please specify			
ISO Certification For Manufacturing		Please specify			
Mixing Capacity		Input Mixing Channels – 16 Minimum			
Analogue inputs		Specify			
Analogue outputs		Specify			
MIDI I/O		Required.			
Input Channel Functions		Specify			
Output Channel Functions		Specify			
Recording Capabilities		DVS recording (Required) USB Memory Recording			
Dimensions		Please specify			
Weight		Please specify			
<b>Accessories</b>	<b>Quantity</b>				
<i>Vocal Microphone</i>	<i>10 Nos.</i>	<i>Should be branded microphone for singing. Wired connection with XLR jack.</i>			
<i>XLR cables Long</i>	<i>2 Nos</i>	<i>About 100 feet long</i>			
<i>XLR cables</i>	<i>10 Nos</i>	<i>About 50 feet long</i>			
<i>RCA cable (1/4 plug and wire for instruments)</i>	<i>6 Nos.</i>	<i>About 50 feet long</i>			
<i>XLR to 1/4 cables</i>	<i>4 Nos.</i>	<i>Aobut 50 feet long</i>			
Supply, Installation, Commissioning and testing		Yes			
Make and Country of Origin		Equivalent to Italy, Germany, Japan and Europe.			
Warranty (if any condition please specify)		3 years comprehensive			
Service agreement after the warranty period		Specify the available service plans and the support provide			
Manuals, quality inspection reports, testing materials and maintenance accessories		Should be provided without additional cost			
After Sales Service		Required			

**Powered Speakers – 02 Nos**

Specifications	Requirements	Conformity		If "No" Bidders Response.
		Yes	No	
<b>Special Requirements</b>	Should be branded: Yamaha or Kawai Should produce quality sound for music Active Loudspeakers			
<b>Model</b>	Please specify			
<b>Country of Origin</b>	Please specify			
<b>ISO Certification For Manufacturing</b>	Please specify			
<b>Output regulation</b>	Please specify			
<b>Protection</b>	Please specify			
<b>Amplifier</b>	Built-in			
<b>Inputs</b>	XLR inputs			
	XLR THRU Jacks			
	Phone Jacks			
	RCA inputs			
	Line out Jack.			
<b>Stand</b>	Required			
<b>Stand type</b>	Tripod , height adjustable			
<b>Remote control</b>	Specify			
<b>Bluetooth</b>	Specify			
<b>Number Of USB Ports</b>	Specify			
<b>Master volume control</b>	Specify			
<b>Input Connectors</b>	Speak on + Push Terminals			
<b>Power output</b>	600 W or Higher			
<b>Frequency Response</b>	Specify			
<b>Fault indicator</b>	Specify			
<b>Power LED</b>	Required			
<b>Fault LED</b>	Required			
<b>Weight</b>	Please specify			
<b>Impedance</b>	Please specify			
<b>Dimensions</b>	Please specify			
<b>Weight</b>	Please specify			

<b>Supply, Installation, Commissioning and testing</b>	Yes			
<b>Make and Country of Origin</b>	Equivalent to Italy, Germany, Japan and Europe.			
<b>Warranty (if any condition please specify)</b>	3 years comprehensive			
<b>Service agreement after the warranty period</b>	Specify the available service plans and the support provide			
<b>Manuals, quality inspection reports, testing materials and maintenance accessories</b>	Should be provided without additional cost			
<b>After Sales Service</b>	Required			

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