



University of Ruhuna  
Wellamadama  
Matara

13.08.2021

The Manager,  
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**Invitation for Bids (IFB)**

**Contract: Supply, Delivery, Installation, Commissioning and Testing of Refrigerators for University of Ruhuna**

**IFB No - AHEAD/RUH/STEM3-FOT&OTS/GOODS/2021/NS-152**

The Chairman, Department Procurement Committee on behalf of the University of Ruhuna invites sealed bid from you for **Supply, Delivery, Installation, Commissioning and Testing of Refrigerators for University of Ruhuna** indicated in the annexed bid document.

01. Bidding will be conducted through National Shopping method of procurement.
02. You may obtain further information if any from the **Deputy Director- Procurement (AHEAD Project)** Supplies Branch, University of Ruhuna, Wellamadama, Matara. (T.P 041- 2227027/ Fax No. 041 – 2227027)
03. Bids must be delivered by mail in sealed envelopes addressed to **Director/OTS, AHEAD Project-OTS Office, University of Ruhuna, Wellamadama, Matara** before **02.00 p.m. on August 27, 2021**. Late bids will be rejected.

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Deputy Director- Procurement  
University of Ruhuna,  
Wellamadama,  
Matara

Mr. R. C. Ketipearachchi  
Deputy Director - Procurement  
Operations Technical Secretariat  
AHEAD Project  
University of Ruhuna  
Wellamadama, Matara





**UNIVERSITY OF RUHUNA**

**PROCUREMENT OF GOODS UNDER  
NATIONAL SHOPPING PROCEDURES**

**INVITATION FOR QUOTATIONS  
FOR**

**Supply, Delivery, Installation, Commissioning and Testing of  
Refrigerators for University of Ruhuna**

**IFB No: AHEAD/RUH/STEM3-FOT&OTS/GOODS/2021/NS-152**

**Mr. R. C. Ketippearachchi**  
Deputy Director - Procurement  
Operations Technical Secretariat  
AHEAD Project  
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	<p>5.3 The applicable VAT shall be indicated separately.</p> <p>5.4 Prices quoted by the vendor shall be fixed during the vendor's performance of the Contract and not subject to variation on any account. A Quotation submitted with adjustable price shall be treated as nonresponsive and may be rejected.</p>
<b>6. Currency</b>	6.1 The vendors shall quote only in Sri Lanka Rupees.
<b>7. Documents to Establish the Conformity of the Goods</b>	<p>7.1 The vendor shall furnish as part of its quotation the documentary evidence that the Goods conform to the technical specifications and standards specified in Section IV, "Technical Specifications &amp; Compliance with Specifications".</p> <p>7.2 The documentary evidence may be in the form of literature, drawings or data, and shall consist of a detailed item by item description of the essential technical and performance characteristics of the Goods, demonstrating substantial responsiveness of the Goods to the technical specifications, and if applicable, a statement of deviations and exceptions to the provisions of the Technical Specifications given.</p> <p>7.3 If stated in the Data Sheet the vendor shall submit a certificate from the manufacturer to demonstrate that it has been duly authorized by the manufacturer or producer of the Goods to supply these Goods in Sri Lanka.</p>
<b>8. Period of Validity of quotation</b>	8.1 Quotations shall remain valid for the period of <b>sixty (60)</b> days after the quotation submission deadline date.
<b>9. Format and Signing of Quotation</b>	9.1 The quotation shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the vendor.
<b>D: Submission and Opening of Quotation</b>	
<b>10. Submission of Quotation</b>	<p>10.1 Vendors may submit their quotations by Registered post in sealed envelopes addressed to the Purchaser and bear the specific identification of the quotation number.</p> <p>10.2 If the quotation is not sealed and marked as required, the Purchaser will assume no responsibility for the misplacement or premature opening of the quotation.</p>
<b>11. Deadline for Submission of Quotation</b>	11.1 Quotation must be received by the Purchaser at the address set out in Section II, "Data Sheet", and not later than the date and time as specified in the Data Sheet.

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<b>12. Late Quotations</b>	12.1 The Purchaser shall reject any quotation that arrives after the deadline for submission of quotations, in accordance with ITV Clause 11.1 above.
<b>13. Opening of Quotations</b>	13.1 The Purchaser shall conduct the opening of quotation in public at the address, date and time specified in the Data Sheet. 13.2 A representative of the bidders may be present and mark his attendance.
<b>E: Evaluation and Comparison of Quotations</b>	
<b>14. Clarifications</b>	14.1 To assist in the examination, evaluation and comparison of the quotations, the Purchaser may, at its discretion, ask any vendor for a clarification of his quotation. Any clarification submitted by a vendor in respect to his quotation which is not in response to a request by the Purchaser shall not be considered. 14.2 The Purchaser's request for clarification and the response shall be in writing.
<b>15. Responsiveness of Quotations</b>	15.1 The Purchaser will determine the responsiveness of the quotation to the documents based on the contents of the quotation received. 15.2 If a quotation is evaluated as not substantially responsive to the documents issued, it may be rejected by the Purchaser.
<b>16. Evaluation of quotations</b>	16.1 The Purchaser shall evaluate each quotation that has been determined, to be substantially responsive. 16.2 To evaluate a quotation, the Purchaser may consider the following: (a) the Price as quoted; (b) price adjustment for correction of arithmetical errors; (c) price adjustment due to discounts offered. 16.3 The Purchaser's evaluation of a quotation may require the consideration of other factors, in addition to the Price quoted if stated in Section II, Data Sheet. These factors may be related to the characteristics, performance, and terms and conditions of purchase of the Goods.

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<b>17. Purchaser's Right to Accept any Quotation, and to Reject any or all Quotations</b>	17.1 The Purchaser reserves the right to accept or reject any quotation, and to annul the process and reject all quotations at any time prior to acceptance, without thereby incurring any liability to bidders.
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<b>F: Award of Contract</b>	
<b>18. Acceptance of the Quotation</b>	18.1 The Purchaser will accept the quotation of the vendor whose offer has been determined to be the lowest evaluated bid and is substantially responsive to the documents issued.
<b>19. Notification of acceptance</b>	19.1 Prior to the expiration of the period of validity of quotation, the Purchaser will notify the successful vendor, in writing, that his quotation has been accepted.
<b>20. Signing of Contract</b>	<p>20.1 Within (14) days after notification, the Purchaser shall complete the Agreement, and in form the successful Bidder have to sign it.</p> <p>20.2 Within fourteen (14) days of receipt of such information, the successful Bidder shall sign the Agreement.</p>
<b>21. Performance Security.</b>	<p>21.1 Within fourteen (14) days of the receipt of notification of award from the Purchaser, the successful Bidder is required furnish the Performance Security in accordance with the CC, using for that purpose the Performance Security Form included in Section VII contract forms, The Employer shall promptly notify the name of the winning Bidder to each unsuccessful Bidder and discharge the Bid Security of the unsuccessful bidders.</p> <p>21.2 Failure of the successful Bidder to submit the above mentioned Performance Security or sign the contract shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Security or execution of the Bid-Securing Declaration. In that event the Purchaser may award the Contract to the next lowest evaluated Bidder, whose offer is substantially responsive and is determined by the purchaser to be qualified to perform the contract satisfactorily.</p>

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## Section II: Data Sheet

ITV Clause Reference	
1.1	The Purchaser is: <b>Vice Chancellor</b> Address : University of Ruhuna, Wellamadama Matara.
5.1	If the bidder is allowed to quote for lesser number of items than the total number of items specified, indicate the details.
7.3	Manufacturer's Authorization is required.
11.1	Address for submission of quotations is <b>Director/ OTS, AHEAD Project, University of Ruhuna, Wellamadama, Matara.</b> Deadline for submission of quotations is at 2.00 P.M on August 27, 2021
13	The Quotations shall be opened at the following address: <b>AHEAD PROJECT, OTS-Office, University of Ruhuna, Wellamadama, Matara.</b>
16	Other factors that will be considered for evaluation are (List and describe the methodology):
<b>Additional Clause</b>	
17. Payment	Payment shall be made within eight weeks after receiving the invoice and other required documents to the Office for each item supplied.
19. Liquidated Damages	The supplier should deliver the items within the delivery period stipulated in the schedule of requirements. The supplier should make payment to the purchaser for <b>each week of delay in delivery, at the rate of 0.5% of the contract sum per each week of delay, up to a maximum of 10% of the contract sum.</b>

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### Section III: Schedule of Requirements

- Note:  
1. Bidders a) May quote whole item.  
2. Evaluation will be based on: a) separately.

Item No.	Brief Description of the Goods	Specification and Requirements	Quantity	Delivery Period	Bidder's offered Delivery Date
01	Refrigerator (Single Door)	Annexure I	01	2 weeks	
02	Refrigerator (Single Door)	Annexure II	01	2 weeks	

Place of Delivery: University of Ruhuna, Wellamadama, Matara.

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## PRICE SCHEDULE -IV

**Contract: Supply, Delivery, Installation, Commissioning and Testing of Refrigerator for University of Ruhuna.**

**IFB No - AHEAD/RUH/STEM3-FOT&OTS/GOODS/2021/NS-152**

Item No.	Description	Qty.	Unit Rate. (Without VAT) (Rs. & Cents)	VAT (Rs. & Cents)	Total Amount (With VAT) (Rs. & Cents)
01	Refrigerator (Single Door)	01			
02	Refrigerator (Single Door)	01			

We agree to supply and delivery the above goods in accordance with the technical specifications for a total contract price of Rupees..... (amount in figures) ( ..... amount in words) within the period specified in the Invitation for Quotations.

We also confirm that the warrantee/guarantee specified shall apply to the offered goods.

**Mr. R. C. Nedipearachchi**  
 Deputy Director - Procurement  
 Operations Technical Secretariat  
 AHEAD Project  
 University of Ruhuna  
 Wellamadama, Matara

.....  
**Signature of the Bidder**  
 .....  
**Name of the Bidder**  
 .....  
**Date**

## Section V

### Quotation Submission Form

[The Vendor shall fill in this Form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions will be accepted.]

Date:

To:.....

[insert complete name of Purchaser]

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the document issued;
- (b) We offer to supply in conformity with the documents issued and in accordance with the Delivery Schedules specified in the Schedule of Requirements, the following Goods [insert a brief description of the Goods];
- (c) The total price of our quotation including any discounts offered is: [insert the total quoted price in words and in figures];
- (d) Our quotation shall be valid for the period of time specified in ITV Sub-Clause 8.1, from the date fixed for the quotation submission deadline in accordance with ITV Sub-Clause 11.1, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (e) We understand that this quotation, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us.
- (f) We understand that you are not bound to accept the lowest evaluated quotation or any other quotation that you may receive.

Signed:.....

[insert signature of Person whose name and capacity are shown]

Name: .....

[insert complete name of person signing the Bid Submission Form]

Dated:

Mr. T. C. Kodippearachchi  
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**01. Specifications for Refrigerator - Single Door**

Specifications	Requirements	Bidders Compliance	
		Yes/No	If "no" indicate your offer
Manufacturer	Internationally recognized brand		
Country of Manufacture	Please specify		
Year of manufactured	2018 or later		
Model	Please specify		
Year of model introduction	Please specify		
Dimensions	Please specify		
Other Features	Temperature Control		
	Air Circulation		
	Freezer Lamp		
Type	Single Door		
Capacity	Please specify		
Refrigerant	R-600A		
Freezer Location	Top		
Icemaker Type	Please specify		
Ice Tray	2		
No of Shelves freezer	1		
Interiors Lamp	LED		
Package Contents	Main Unit, Power Cord Attachments, User Manual & warranty Card		

Voltage	220-240 V		
Warranty	3 year		
Delivery and Installation	Delivery to the OTS Office is required		
Number of free services per year, during the period of warranty	Please specify		
Operational environment	Should function without any defect under the climatic condition prevailing in the Faculty environment (Kamburupitiya) during the warranty period.		
Maximum time taken to repair in a breakdown during warranty period	<b>Please specify.</b> A suitable replacement should be provided if repairing time exceed the agreed time period during warranty. If above condition is not satisfied, a penalty of Rs. 500.00 per day will be applied and deduct from your retention for the breakdown period. Please specify any deviation if applicable.		

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**02. Specifications for Refrigerator - double door**

Specifications	Requirements	Bidders Compliance	
		Yes/No	If "no" indicate your offer
Manufacturer	Internationally recognized brand		
Country of Manufacture	Please specify		
Year of manufactured	2018 or later		
Model	Please specify		
Year of model introduction	Please specify		
Quantity	01		
Dimensions	Width 555 mm Depth 688 mm Height 1545 mm		
Other Features	Water Dispenser, Ice Dispenser		
	Super Cool Function		
	Operation Control		
	Air Circulation		
	Freezer Lamp		
	Chiller Tray		
	Drawers		
Type	Double Door		
Energy Rating Inverter	Inverter Compressor Star		
Capacity	253 Liters		
Defrosting Technology	Frost Free		
Refrigerant	R-600A		

Freezer Location	Top		
Icemaker Type	Ice MAX		
Ice Tray	2		
No of Shelves freezer	2		
Gasket Type	Removable		
Interiors Lamp	LED		
Additional features	Humidity Controller Moist Balance Crisper Deodorizer		
Package Contents	Main Unit, Power Cord Attachments, User Manual & warranty Card		
Voltage	220-240 V		
Warranty	3 year		
Delivery and Installation	Delivery to the Dept. of Biosystems Technology is required.		
Number of free services per year, during the period of warranty	Please specify		
Operational environment	Should function without any defect under the climatic condition prevailing in the Faculty environment (Kamburupitiya) during the warranty period.		
Maximum time taken to repair in a breakdown during warranty period	<b>Please specify.</b> A suitable replacement should be provided if repairing time exceed the agreed time period during warranty. If above condition is not satisfied, a penalty of Rs. 500.00 per day will be applied and deduct from your retention for the breakdown period. Please specify any deviation if applicable.		

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