



University of Ruhuna
Wellamadama
Matara

28.03.2022

The Manager

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Invitation for Bids (IFB)

Contract: Supply, Delivery, Installation, Commissioning and Testing of Laboratory Equipment

IFB No - AHEAD/RA2/ELTAELSE/RUH/AGRI/AGEC/GOODS/11/2021/NS122-II

The Chairman, Department Procurement Committee on behalf of the University of Ruhuna invites sealed bid from you for **Supply, Delivery, Installation, Commissioning and Testing of Laboratory Equipments** indicated in the annexed bid document.

01. Bidding will be conducted through National Shopping method of procurement.
02. You may obtain further information if any from the **Deputy Director- Procurement (AHEAD Project) Supplies Branch, University of Ruhuna, Wellamadama, Matara. (T.P 041- 2227027/ Fax No. 041 – 2227027)**
03. Bids must be delivered by mail in sealed envelopes addressed to **Director/OTS, AHEAD Project-OTS Office, University of Ruhuna, Wellamadama, Matara before 02.00 p.m. on April 11, 2022.** Late bids will be rejected.

A handwritten signature in black ink, appearing to be 'Ruh'.

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Deputy Director - Procurements,
AHEAD Program,
University of Ruhuna,
Wellamadama,
Matara.

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Deputy Director - Procurement
AHEAD Program
University of Ruhuna
Wellamadama, Matara



UNIVERSITY OF RUHUNA

**PROCUREMENT OF GOODS UNDER
NATIONAL SHOPPING PROCEDURES**

**INVITATION FOR QUOTATIONS
FOR**

**Supply, Delivery, Installation Commissioning and Testing of Laboratory Equipment
IFB No: AHEAD/RA2/ELTAELSE/RUH/AGRI/AGEC/GOODS11//2021/NS122-II**

Mr. L. C. Gethipriya Rajitha
Executive Director - Agriculture, Aquaculture and
Dermatology Research Center
4177, Galle Road
Galle, Sri Lanka
011 252 2222

Section I. Instructions to Vendors (ITV)

A: General	
1. Scope of Bid	1.1 The Purchaser named in the Data Sheet invites you to submit a quotation for the supply of Goods as specified in Section III Schedule of Requirements.
B: Contents of Documents	
2. Contents of Documents	2.1 The documents consist of the Sections indicated below. <ul style="list-style-type: none"> • Section I. Instructions to Vendors (ITV) • Section II. Data Sheet • Section III. Schedule of Requirements • Section IV. Technical Specifications & Compliance with Specifications with price schedule • Section V. Quotation submission Form(s)
C: Preparation of Quotation	
3. Documents Comprising your Quotation	3.1 The Quotation shall comprise the following: <ul style="list-style-type: none"> (a) Quotation Submission Form and the Price Schedules; (b) Technical Specifications & Compliance with Specifications
4. Quotation Submission Form and Price Schedules	4.1 The vendor shall submit the Quotation Submission Form using the form furnished in Section V. This form must be completed without any alterations to its format, and no substitutes shall be accepted. All blank spaces shall be filled in with the information requested. 4.2 Alternative offers shall not be considered. The vendors are advised not to quote different options for the same item but furnish the most competitive among the options available to the bidder.
5. Prices and Discounts	5.1 Unless specifically stated in Data Sheet, all items must be priced separately in the Price Schedules. 5.2 The price to be quoted in the Quotation Submission Form shall be the total price of the Quotation, including any discounts offered.

<p>17. Purchaser's Right to Accept any Quotation, and to Reject any or all Quotation</p>	<p>17.1 The Purchaser reserves the right to accept or reject any quotation, and to annul the process and reject all quotations at any time prior to acceptance, without thereby incurring any liability to bidders.</p>
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<p align="center">F: Award of Contract</p>	
<p>18. Acceptance of the Quotation</p>	<p>18.1 The Purchaser will accept the quotation of the vendor whose offer has been determined to be the lowest evaluated bid and is substantially responsive to the documents issued.</p>
<p>19. Notification of acceptance</p>	<p>19.1 Prior to the expiration of the period of validity of quotation, the Purchaser will notify the successful vendor, in writing, that his quotation has been accepted.</p>
<p>20. Signing of Contract</p>	<p>20.1 Within (14) days after notification, the Purchaser shall complete the Agreement, and in form the successful Bidder have to sign it. 20.2 Within fourteen (14) days of receipt of such information, the successful Bidder shall sign the Agreement.</p>
<p>21. Performance Security.</p>	<p>21.1 Within fourteen (14) days of the receipt of notification of award from the Purchaser, the successful Bidder is required furnish the Performance Security in accordance with the CC, using for that purpose the Performance Security Form included in Section VII contract forms, The Employer shall promptly notify the name of the winning Bidder to each unsuccessful Bidder and discharge the Bid Security of the unsuccessful bidders. 21.2 Failure of the successful Bidder to submit the above mentioned Performance Security or sign the contract shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Security or execution of the Bid-Securing Declaration. In that event the Purchaser may award the Contract to the next lowest evaluated Bidder, whose offer is substantially responsive and is determined by the purchaser to be qualified to perform the contract satisfactorily.</p>

10/10/2018 10:10:10 AM
 10/10/2018 10:10:10 AM

Section II: Data Sheet

ITV Clause Reference	
1.1	The Purchaser is: Vice Chancellor Address : University of Ruhuna, Wellamadama Matara.
5.1	If the bidder is allowed to quote for lesser number of items than the total number of items specified, indicate the details.
7.3	Manufacturer's Authorization is required.
11.1	Address for submission of quotations is Director/ OTS, AHEAD Project, University of Ruhuna, Wellamadama, Matara. Deadline for submission of quotations is at 200 P.M. on April 11, 2022
13	The Quotations shall be opened at the following address: AHEAD PROJECT, OTS-Office, University of Ruhuna, Wellamadama, Matara.
16	Other factors that will be considered for evaluation are (List and describe the methodology):
Additional Clause	
17. Payment	Full Payment shall be made within four weeks after receiving the invoice for each item supplied.
19. Liquidated Damages	The supplier should deliver the items within the delivery period stipulated in the schedule of requirements. The supplier should make payment to the purchaser for each week of delay in delivery, at the rate of 0.5% of the contract sum per each week of delay, up to a maximum of 10% of the contract sum.
21. Performance Security	If required, the supplier should forward performance security of 10% of the total contract price. This should be issued in favor the Vice Chancellor, university of Ruhuna, valid for 365 days from the date of acceptance of the order.

Director/ OTS, AHEAD Project,
 University of Ruhuna,
 Wellamadama, Matara

Section III: Schedule of Requirements

- Note:
1. Bidders a) May quote whole item.
2. Evaluation will be based on: a) separately.

Item No.	Brief Description of the Goods	Specification and Requirements	Quantity	Delivery Period in Days from issue of Purchase Order	Bidder's offered Delivery Date
01	Electric Balance	Annexure I	01	2 weeks	
02	Dry Oven	Annexure II	01	2 weeks	
03	Incubator	Annexure III	01	2 weeks	
04	Vacuum packing machine	Annexure IV	02	2 weeks	

Place of Delivery: Faculty of Agriculture, University of Ruhuna, Mapalana, Kamburupitiya.

UNIVERSITY OF RUHUNA
FACULTY OF AGRICULTURE
KAMBURUPITIYA
RUHUNA
SRI LANKA

Section V Quotation Submission Form

[The Vendor shall fill in this Form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions will be accepted.]

Date:

To:.....

[insert complete name of Purchaser]

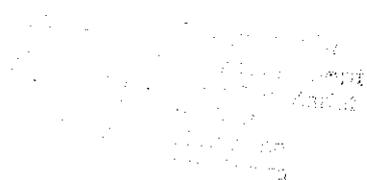
We, the undersigned, declare that:

- (a) We have examined and have no reservations to the document issued;
- (b) We offer to supply in conformity with the documents issued and in accordance with the Delivery Schedules specified in the Schedule of Requirements, the following Goods [insert a brief description of the Goods];
- (c) The total price of our quotation including any discounts offered is: [insert the total quoted price in words and in figures];
- (d) Our quotation shall be valid for the period of time specified in ITV Sub-Clause 8.1, from the date fixed for the quotation submission deadline in accordance with ITV Sub-Clause 11.1, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (e) We understand that this quotation, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us.
- (f) We understand that you are not bound to accept the lowest evaluated quotation or any other quotation that you may receive.

Signed:.....
[insert signature of Person whose name and capacity are shown]

Name:
[insert complete name of person signing the Bid Submission Form]

Dated:



PRICE SCHEDULE -IV

**Contract: Supply, Delivery, Installation, Commissioning and Testing of Laboratory Equipment
IFB No - AHEAD/RA2/ELTAE/SE/RUH/AGRI/AGEC/GOODS/2021/NS120-II**

Item No.	Description	Qty.	Unit Rate. (Without VAT) (Rs. & Cents)	VAT (Rs. & Cents)	Total Amount (With VAT) (Rs. & Cents)
01	Electric Balance	01			
02	Dry Oven	01			
03	Incubator	01			
04	Vacuum packing machine	02			

We agree to supply and delivery the above goods in accordance with the technical specifications for a total contract price of Rupees..... (amount in figures) (..... amount in words) within the period specified in the Invitation for Quotations.

We also confirm that the warrantee/guarantee specified shall apply to the offered goods.

.....

Signature of the Bidder

Name of the Bidder

Date



Specification for an Electric Balance

Description		Bidder's Response	
		Yes/ No	If 'No' Bidder's offer
Make			
Model			
Country of Origin/Manufacture			
Type	Electronic Trade Scales		
Capacity	30 Kg		
Weighing Range	2 g		
Display	Bright Distinct Dual LCD		
Price Computing System	With 7 Memory		
Body / Surface Material	ABS Housing		
Platter	Stainless Steel		
Platform Type	In-Built Tray		
Platform Size	230mm * 335mm		
Indicators	Display on Housing		
Special Features	Price Computing, Re-Chargeable Battery, 7 Memory Keypad, Dual LCD Display, Easy Leveling Mechanism		
Safety / Protection	Specially Designed Package For Safe Transportation, 220V Power Input With Safety Fuse		
Ideal/Suitable For	Groceries		
Power Source	Re-Chargeable Battery Pack		
Colors	White Housing/Black Housing or any other		
Dimensions	335 (W) x 320 (L) x 105 (H) mm		
Other Information	Approved By The Measurement Units, Standards & Services Department Of Sri Lanka For Trade Use		
Warranty and Service			
Warranty	Minimum Two (2) years comprehensive		
Maintenance	Free maintenance during warranty period		
	Include maintenance cost per year after warranty	Rs.	

Specification for a Dry oven

Description		Bidder's Response	
		Yes/ No	If 'No' Bidder's offer
Make			
Model			
Country of Origin/Manufacture			
Capacity	25 litter or more		
Inner material:	SUS 304 Stainless steel plate		
Power supply:	220V / 380V, 50Hz / 60Hz		
Outernal material:	Stainless steel plate +powder coated		
Temp range:	RT+10°C ~500°C		
Temp accuracy:	0.5°C		
Temp uniformity:	1.5°C		
Uses:	Hot air circulating oven		
Heating rate:	about 10mins from RT to 100°C		
Controller:	Omron Power: electronic		
Warranty and Service			
Warranty	Minimum Two (2) years comprehensive		
Maintenance	Free maintenance during warranty period Include maintenance cost per year after warranty	Rs.	

1. The bidder shall provide a detailed specification of the oven, including but not limited to, the make, model, capacity, material, power supply, temperature range, accuracy, uniformity, uses, heating rate, controller, warranty, and maintenance.

Specification for an Incubator

Description		Bidder's Response	
		Yes/ No	If 'No' Bidder's offer
Make			
Model			
Country of Origin/Manufacture			
Product	Incubator		
Temperature Range:	0-65°C		
Capacity:	70L		
Dimensions(mm):	570*560*1030 (approximately)		
Voltage / current:	AC220V/2.3A		
Power:	0.8kW (approximately)		
Timer:	0~99.9h		
Operation function:	Program operation		
Inner Chamber:	Mirror Stainless Steel		
Classification:	Laboratory Thermostatic Devices		
Specify the ventilation type			
Warranty and Service			
Warranty	Minimum Two (2) years comprehensive		
Maintenance	Free maintenance during warranty period Include maintenance cost per year after warranty	Rs.	

1. The bidder shall provide a list of the
 equipment to be used in the project.
 2. The bidder shall provide a list of the
 equipment to be used in the project.
 3. The bidder shall provide a list of the
 equipment to be used in the project.
 4. The bidder shall provide a list of the
 equipment to be used in the project.

Specification for a Vacuum packing machine

Description		Bidder's Response	
		Yes/ No	If 'No' Bidder's offer
Make			
Model			
Country of Origin/Manufacture			
Type:	Vacuum Packing Machine		
Applicable Industries:	Food & Beverage Factory, Food Shop		
Application:	Apparel, Beverage, Chemical, Commodity, Food, Machinery & Hardware, Textiles		
Packaging Type:	Bags, case		
Automatic Grade:	Semi-Automatic		
Driven Type:	Electric Voltage: 110V/60HZ 220V/50HZ		
Usage:	Food Vacuum Package		
Exhaustment:	14.4m3/Hour		
Ultimate vacuum:	1KPa		
Packing speed:	4 pcs/min		
Vacuum Room:	385*280*50(90)		
Sealing size:	290*6mm(single sealing)		
Warranty and Service			
Warranty	Minimum Two (2) years comprehensive		
Maintenance	Free maintenance during warranty period Include maintenance cost per year after warranty	Rs.	