



University of Ruhuna
Wellamadama
Matara

16.06.2022

The Manager,
.....

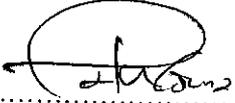
Invitation for Bids (IFB)

Contract: Supply, Delivery and Installation of Laptop, Apple Smart Mobile Phones, Portable Speaker with Mic and Wireless Head Mic with Receiver for Department of Computer Science, Faculty of Science, University of Ruhuna

IFB No - AHEAD/RUH/ RA3/RIC/SCI/GOVINENA/GOODS/2022/NS 98-III

The Chairman, Department Procurement Committee on behalf of the University of Ruhuna invites sealed bid from you for **Supply, Delivery and Installation of Laptop, Apple Smart Mobile Phones, Portable Speaker with Mic and Wireless Head Mic with Receiver** indicated in the annexed bid document.

01. Bidding will be conducted through National Shopping method of procurement.
02. You may obtain further information if any from the **Deputy Director- Procurement (AHEAD Project)** Supplies Branch, University of Ruhuna, Wellamadama, Matara. (T.P 041- 2227027/ Fax No. 041 - 2227027)
03. Bids must be delivered by mail in sealed envelopes addressed to **Director/OTS, AHEAD Project-OTS Office, University of Ruhuna, Wellamadama, Matara** before **02.00 p.m. on July 01, 2022**. Late bids will be rejected.
04. This contract is subject to,
 - I. Providing of performance security of 10% of the total contract price in accordance with the format attached and issued with this in favor of the **Vice Chancellor**, University of Ruhuna.
 - II. Entering in to the formal agreement with the University of Ruhuna.


16/06/2022
.....
Deputy Director - Procurements,
University of Ruhuna,
Wellamadama,
Matara.

Ms. G. V. L. Krishani
Deputy Director - Procurement
Operations Technical Secretariat
AHEAD Project
University of Ruhuna
Wellamadama, Matara.



UNIVERSITY OF RUHUNA

**PROCUREMENT OF GOODS UNDER
NATIONAL SHOPPING PROCEDURES**

**INVITATION FOR QUOTATIONS
FOR**

**Supply, Delivery and Installation of Laptop, Apple Smart Mobile Phones,
Portable Speaker with Mic and Wireless Head Mic with Receiver
for Department of Computer Science,
Faculty of Science, University of Ruhuna.**

IFB No: AHEAD/RUH/ RA3/RIC/SCI/GOVINENA/GOODS/2022/NS 98-III

Mr. G. V. L. Krishani
Deputy Director - Procurement
Operations Technical Secretariat
AHEAD Project
University of Ruhuna
Walleruwa, Matara.

Section I. Instructions to Vendors (ITV)

A: General	
1. Scope of Bid	1.1 The Purchaser named in the Data Sheet invites you to submit a quotation for the supply of Goods as specified in Section III Schedule of Requirements.
B: Contents of Documents	
2. Contents of Documents	<p>2.1 The documents consist of the Sections indicated below.</p> <ul style="list-style-type: none"> • Section I. Instructions to Vendors (ITV) • Section II. Data Sheet • Section III. Schedule of Requirements • Section IV. Technical Specifications & Compliance with Specifications with price schedule • Section V. Quotation submission Form(s)
C: Preparation of Quotation	
3. Documents Comprising your Quotation	<p>3.1 The Quotation shall comprise the following:</p> <ul style="list-style-type: none"> (a) Quotation Submission Form and the Price Schedules; (b) Technical Specifications & Compliance with Specifications
4. Quotation Submission Form and Price Schedules	<p>4.1 The vendor shall submit the Quotation Submission Form using the form furnished in Section V. This form must be completed without any alterations to its format, and no substitutes shall be accepted. All blank spaces shall be filled in with the information requested.</p> <p>4.2 Alternative offers shall not be considered. The vendors are advised not to quote different options for the same item but furnish the most competitive among the options available to the bidder.</p>
5. Prices and Discounts	<p>5.1 Unless specifically stated in Data Sheet, all items must be priced separately in the Price Schedules.</p> <p>5.2 The price to be quoted in the Quotation Submission Form shall be the total price of the Quotation, including any discounts offered.</p>

Ms. D. V. L. Krishani
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	<p>5.3 The applicable VAT shall be indicated separately.</p> <p>5.4 Prices quoted by the vendor shall be fixed during the vendor's performance of the Contract and not subject to variation on any account. A Quotation submitted with adjustable price shall be treated as nonresponsive and may be rejected.</p>
6. Currency	6.1 The vendors shall quote only in Sri Lanka Rupees.
7. Documents to Establish the Conformity of the Goods	<p>7.1 The vendor shall furnish as part of its quotation the documentary evidence that the Goods conform to the technical specifications and standards specified in Section IV, "Technical Specifications & Compliance with Specifications".</p> <p>7.2 The documentary evidence may be in the form of literature, drawings or data, and shall consist of a detailed item by item description of the essential technical and performance characteristics of the Goods, demonstrating substantial responsiveness of the Goods to the technical specifications, and if applicable, a statement of deviations and exceptions to the provisions of the Technical Specifications given.</p> <p>7.3 If stated in the Data Sheet the vendor shall submit a certificate from the manufacturer to demonstrate that it has been duly authorized by the manufacturer or producer of the Goods to supply these Goods in Sri Lanka.</p>
8. Period of Validity of quotation	8.1 Quotations shall remain valid for the period of sixty (60) days after the quotation submission deadline date.
9. Format and Signing of Quotation	9.1 The quotation shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the vendor.
D: Submission and Opening of Quotation	
10. Submission of Quotation	<p>10.1 Vendors may submit their quotations by Registered post in sealed envelopes addressed to the Purchaser and bear the specific identification of the quotation number.</p> <p>10.2 If the quotation is not sealed and marked as required, the Purchaser will assume no responsibility for the misplacement or premature opening of the quotation.</p>
11. Deadline for Submission of Quotation	11.1 Quotation must be received by the Purchaser at the address set out in Section II, "Data Sheet", and not later than the date and time as specified in the Data Sheet.
12. Late Quotations	12.1 The Purchaser shall reject any quotation that arrives after the deadline for submission of quotations, in accordance with ITV Clause 11.1 above.

<p>13. Opening of Quotations</p>	<p>13.1 The Purchaser shall conduct the opening of quotation in public at the address, date and time specified in the Data Sheet.</p> <p>13.2 A representative of the bidders may be present and mark his attendance.</p>
<p>E: Evaluation and Comparison of Quotations</p>	
<p>14. Clarifications</p>	<p>14.1 To assist in the examination, evaluation and comparison of the quotations, the Purchaser may, at its discretion, ask any vendor for a clarification of his quotation. Any clarification submitted by a vendor in respect to his quotation which is not in response to a request by the Purchaser shall not be considered.</p> <p>14.2 The Purchaser's request for clarification and the response shall be in writing.</p>
<p>15. Responsiveness of Quotations</p>	<p>15.1 The Purchaser will determine the responsiveness of the quotation to the documents based on the contents of the quotation received.</p> <p>15.2 If a quotation is evaluated as not substantially responsive to the documents issued, it may be rejected by the Purchaser.</p>
<p>16. Evaluation of quotations</p>	<p>16.1 The Purchaser shall evaluate each quotation that has been determined, to be substantially responsive.</p> <p>16.2 To evaluate a quotation, the Purchaser may consider the following: (a) the Price as quoted; (b) price adjustment for correction of arithmetical errors; (c) price adjustment due to discounts offered.</p> <p>16.3 The Purchaser's evaluation of a quotation may require the consideration of other factors, in addition to the Price quoted if stated in Section II, Data Sheet. These factors may be related to the characteristics, performance, and terms and conditions of purchase of the Goods.</p>
<p>17. Purchaser's Right to Accept any Quotation, and to Reject any or all Quotations</p>	<p>17.1 The Purchaser reserves the right to accept or reject any quotation, and to annul the process and reject all quotations at any time prior to acceptance, without thereby incurring any liability to bidders.</p>

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Deputy Director - Procurement
Operations Technical Secretariat
AHEAD Project
University Of Ruhuna
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F: Award of Contract	
18. Acceptance of the Quotation	18.1 The Purchaser will accept the quotation of the vendor whose offer has been determined to be the lowest evaluated bid and is substantially responsive to the documents issued.
19. Notification of acceptance	19.1 Prior to the expiration of the period of validity of quotation, the Purchaser will notify the successful vendor, in writing that his quotation has been accepted.
20. Signing of Contract	20.1 Within (14) days after notification, the Purchaser shall complete the Agreement, and in form the successful Bidder have to sign it. 20.2 Within fourteen (14) days of receipt of such information, the successful Bidder shall sign the Agreement.
21. Performance Security.	21.1 Within fourteen (14) days of the receipt of notification of award from the Purchaser, the successful Bidder is required furnish the Performance Security in accordance with the CC, using for that purpose the Performance Security Form included in Section VII contract forms, The Employer shall promptly notify the name of the winning Bidder to each unsuccessful Bidder and discharge the Bid Security of the unsuccessful bidders. 21.2 Failure of the successful Bidder to submit the above mentioned Performance Security or sign the contract shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Security or execution of the Bid-Securing Declaration. In that event the Purchaser may award the Contract to the next lowest evaluated Bidder, whose offer is substantially responsive and is determined by the purchaser to be qualified to perform the contract satisfactorily.

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 Deputy Director - Procurement
 Operations Technical Secretariat
 AHEAD Project
 University Of Ruhuna
 Wellamadara, Matara.

Section II: Data Sheet

ITV Clause Reference	
1.1	The Purchaser is: Vice Chancellor Address : University of Ruhuna, Wellamadama Matara.
5.1	If the bidder is allowed to quote for lesser number of items than the total number of items specified, indicate the details.
7.3	Manufacturer's Authorization is required.
11.1	Address for submission of quotations is Director/ OTS, AHEAD Project, University of Ruhuna, Wellamadama, Matara. Deadline for submission of quotations is at 2.00 P.M. on July 01, 2022
13	The Quotations shall be opened at the following address: AHEAD PROJECT, OTS-Office, University of Ruhuna, Wellamadama, Matara.
16	Other factors that will be considered for evaluation are (List and describe the methodology):
Additional Clause	
17. Payment	Payment shall be made within eight weeks after receiving the invoice and other required documents to the Office for each item supplied.
19. Liquidated Damages	The supplier should deliver the items within the delivery period stipulated in the schedule of requirements. The supplier should make payment to the purchaser for each week of delay in delivery, at the rate of 0.5% of the contract sum per each week of delay, up to a maximum of 10% of the contract sum.
21. Performance Security	If required, the supplier should forward performance security of 10% of the total contract price. This should be issued in favor the Vice Chancellor, university of Ruhuna, valid for one year period from date of acceptance of the order.

Ms. D. V. L. Krishani
 Deputy Director - Procurement
 Operations Technical Secretariat
 AHEAD Project
 University Of Ruhuna
 Wellamadama, Matara.

Section III: Schedule of Requirements

- Note:
1. Bidders a) May quote whole item.
 2. Evaluation will be based on: a) separately.

Item No.	Brief Description of the Goods	Specification and Requirements	Quantity	Delivery Period	Bidder's offered Delivery Date
01	Laptops	Annexure I	02	2 Weeks	
02	Apple Smart Mobile Phones	Annexure II	02	2 Weeks	
03	Portable Speaker with Mic	Annexure III	01	2 Weeks	
04	Wireless Head Mic with Receiver	Annexure IV	03	2 Weeks	

Place of Delivery: Department of Computer Science, Faculty of Science, University of Ruhuna, Wellamadama, Matara.

Ms. D. V. L. Krishan
 Deputy Director - Procurement
 Operations Technical Secretariat
 AHEAD Project
 University of Ruhuna
 Wellamadama, Matara

Section V Quotation Submission Form

[The Vendor shall fill in this Form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions will be accepted.]

Date:

To:.....

[insert complete name of Purchaser]

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the document issued;
- (b) We offer to supply in conformity with the documents issued and in accordance with the Delivery Schedules specified in the Schedule of Requirements, the following Goods [insert a brief description of the Goods];
- (c) The total price of our quotation including any discounts offered is: [insert the total quoted price in words and in figures];
- (d) Our quotation shall be valid for the period of time specified in ITV Sub-Clause 8.1, from the date fixed for the quotation submission deadline in accordance with ITV Sub-Clause 11.1, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (e) We understand that this quotation, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us.
- (f) We understand that you are not bound to accept the lowest evaluated quotation or any other quotation that you may receive.

Signed:.....

[insert signature of Person whose name and capacity are shown]

Name:

[insert complete name of person signing the Bid Submission Form]

Dated:

Ms. D. V. L. Krishani
Deputy Director - Procurement
Operations Technical Secretariat
AHEAD Project
University Of Ruhuna
Sri Lanka

PRICE SCHEDULE -IV

Contract: Supply, Delivery and Installation of Laptop, Apple Smart Mobile Phones, Portable Speaker with Mic and Wireless Head Mic with Receiver for Department of Computer Science, Faculty of Science, University of Ruhuna.

IFB No - AHEAD/RUH/ RA3/RIC/SCI/GOVINENA/GOODS/2022/NS 98-III

Item No.	Description	Qty.	Unit Rate. (Without VAT) (Rs. & Cents)	VAT (Rs. & Cents)	Total Amount (With VAT) (Rs. & Cents)
01	Laptops	02			
02	Apple Smart Mobile Phones	02			
03	Portable Speaker with Mic	01			
04	Wireless Head Mic with Receiver	03			

We agree to supply and delivery the above goods in accordance with the technical specifications for a total contract price of Rupees..... (amount in figures) (amount in words) within the period specified in the Invitation for Quotations.

We also confirm that the warrantee/guarantee specified shall apply to the offered goods.

.....
Signature of the Bidder

.....
Name of the Bidder

Date

Ms. D. V. L. Prasad
 Deputy Director - Procurement
 Operations Technical Secretariat
 AHEAD Project
 University Of Ruhuna
 Wellington, Matara.

Ms. D. V. L. Pishori
 Deputy Director - Procurement
 Operations Technical Secretariat
 AHEAD Project
 University Of Ruhuna
 Wellamaitiya, Matale.

Specification of Laptop Computer (Core i7) - 2 NOS

SPECIFICATIONS	REQUIREMENTS	Bidders Compliance	
		Yes/No	If "No" indicate your offer
Make	Please Specify		
Model	Please Specify		
Country of Origin	Please Specify		
Country of Manufacture	Please Specify		
Processor	11th Generation Intel(R) Core (TM) i7-1165G7 Processor (12MB Cache, up to 4.7 GHz)		
Storage	512GB M.2 PCIe NVMe Solid State Drive		
Memory	8GB DDR4 3200MHz (2 SODIMM slots / Upgradable up to 16GB)		
Ports	1 SD card reader (SD/SDHC/SDXC) / 2 X USB 3.2 Gen 1 port / 1 Headset (Headphone & Microphone combo) / Security acable slot / Power Adapter port / Power & battery-status light / 1 HDMI / USB 3.2 Gen 2 Type-C port DisplayPort		
Mic	Dual-array microphone in the camera assembly		
Sounds	Realtek ALC 3204, High-definition audio interface, 2 Speakers (2.5W)		
Webcam	Integrated RGB HD Webcam 720p (1280X720) @30fps with Privacy shutter		
Touch Pad	1,349 X 929 Resolution		
Mouse	Touch pad with scroll zone, two pick buttons, Please Specify		
Keyboard	English Backlit Keyboard		
Battery	3 Cell "smart" lithium-ion 40Whr (integrated)		
Power Adapter	65Watt AC Adapter/ Input voltage 100 VAC - 240 VAC		
Operating System	Genuine windows 10 Home		
Warranty Period	All-inclusive minimum 3 years comprehensive Warranty is required		
Number of Free Services	Please specify number of Free Services carried out per year during the period of warranty		
Warranty agreement	A suitable replacement should be provided if repairing time for any brake down period exceeds 72 hours during warranty. If above condition is not satisfied, a penalty of Rs. 500.00 per day per computer will be applied		

	and deduct from your retention for the brake down period. Please specify any deviation if applicable		
Condition of service agreement and fee after warranty	Pease specify		
Availability of spare parts for minimum five years	Pease specify		
Operational environmental condition	Should function without any defect under the climate condition. Prevailing in Sri Lankan environments during the warranty period		
Carrying Bag	Original Carrying Bag		

O. V. L. Krishani
 Deputy Director - Procurement
 Operations Technical Secretariat
 AHEAD Project
 University Of Ruhuna
 Wellamadana, Matara.

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 Deputy Director - Procurement
 Operations Technical Secretariat
 AHEAD Project
 University Of Ruhuna
 Walisodda, Matara.

Specification for the iPhone 12 Mini – 02 NOs

SPECIFICATION	REQUIREMENT	Bidders Compliance	
		YES/NO	If "NO" indicate your offer
Make	Apple		
Model	iPhone 12 Mini		
Country of Origin	Please specify		
Country of Manufacture	Please specify		
Display	Type - Super Retina XDR OLED, HDR10, 625 nits (typ), 1200 nits (peak) Size - 5.4 inches, 71.9 cm ² Resolution - 1080 x 2340 pixels Protection - Scratch-resistant ceramic glass, oleophobic coating, Dolby Vision, Wide color gamut, True-tone		
Operating System	iOS 14.1, upgradable to iOS 14.2		
Chipset	Apple A14 Bionic (5 nm)		
CPU	Hexa-core (2x3.1 GHz Firestorm + 4x1.8 GHz Icestorm)		
GPU	Apple GPU (4-core graphics)		
Internal Memory	128GB 4GB RAM		
Battery Capacity	2900 mAh battery or above		
Battery Life	Endurance rating 75h or higher		
Main Camera	Dual - 12 MP, f/1.6, 26mm (wide), 1.4µm, dual pixel PDAF, OIS and 12 MP, f/2.4, 120°, 13mm (ultrawide), 1/3.6" Features – (Dual-LED dual-tone flash, HDR (photo/panorama)) Video - (4K@24/30/60fps, 1080p@30/60/120/240fps, HDR, Dolby Vision HDR (up to 30fps), stereo sound rec.)		

Selfie Camera	Dual - 12 MP, f/2.2, 23mm (wide), 1/3.6" and SL 3D, (depth/biometrics sensor) Features - HDR Video - 4K@24/30/60fps, 1080p@30/60/120fps, gyro-EIS		
Network	GSM / CDMA / HSPA / EVDO / LTE / 5G		
Comms	WLAN - Wi-Fi 802.11 a/b/g/n/ac/6, dual-band, hotspot Bluetooth - 5.0, A2DP, LE GPS - Yes, with A-GPS, GLONASS, GALILEO, QZSS NFC - Yes USB - Lightning, USB 2.0		
Sound	Loudspeaker - Yes, with stereo speakers		
Battery	Li-Ion 2227 mAh, non-removable		
Sensors	Face ID, accelerometer, gyro, proximity, compass, barometer, Siri natural language commands and dictation		
Warranty Period	All-inclusive 1 year comprehensive warranty and services minimum up to 3 years are required		

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Deputy Director - Procurement
Operations Technical Secretariat
AHEAD Project
University Of Ruhuna
Nugera, Sri Lanka

Specification of Portable Speaker with Mic – 01 NO

SPECIFICATION	REQUIREMENT	Bidders Compliance	
		YES/NO	If "NO" indicate your offer
Battery	12V Re Chargeable Battery		
Speaker size	15"/200W		
Amplifier and EQ	In Built Amplifier and EQ		
Special features	USB/SD/MMC/Mp3 Tone controls LCD Display Free wireless Mic – 02 Remote Controller Best led lighting		

A. D. V. L. Krishani
 Deputy Director - Procurement
 Operations Technical Secretariat
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Specification of Wireless Head Mic with Receiver – 3 NOS

SPECIFICATION	REQUIREMENT	Bidders Compliance	
		YES/NO	If "NO" Indicate your offer
Frequency Preparation	PLL Synthesized Control		
Carrier Frequency Range	470~960 MHz / 502.000 - 694.000 MHz (T band)		
S/N Ratio	>100dB		
T.H.D.	<0.6%@1KHz		
Display Contents	Channel, RF/AF Status		
Controls	Power On/Off, Channel Selecting, Audio Level		
Audio Output Level	-15dB		
AF Output Impedance	600Ω		
Squelch	Pilot Tone & Noise Mute		
Operation Voltage	12V 150mA (E-7R) / 12V 250mA (E-7Du)		
Output Connector	1 Ø6.3mm balanced phone jack		
Dimension (mm)	210mm(W)* 40mm(H)* 170mm(D)		

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 Deputy Director - Procurement
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 University Of Ruhuna
 Welimada, Matara.

